

	HSE Reference Manual				PA-100		Rev
	Rev	Description	Originator	Reviewed	Approved	Date	1
Stop Work Policy	1	Issued	DWD	KW	DCN	19/03/2011	
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Stop Work Policy

As stated in its Health Safety and Environment Policy and part of its commitment to a safe work environment. Aid and Able Services is committed to operating as a leader in Health, Safety & Environment Management.

Aid and Able Services requests all personnel be it employees or contractors to consider the appropriateness of the task at hand, its work methodology and instruction, the hazards and the tools and equipment needed to safely and proficiently complete the task.

In order to safeguard and protect its personnel both employees and contractors, Aid and Able Services has designed a stop work policy in order to achieve the following outcomes;

- Communicate the requirement and conditions of the Stop Work Policy
- Authorizes all personnel both employees and contractors to immediately cease work if they feel uncomfortable with the work they are either performing or about to perform
- Promote and support a safe work environment where all personnel both employees and contractors feel comfortable enough to know that they are authorized and expected to “Stop Work” if they deem necessary

To achieve the above outcomes, Aid and Able Services will;

- Implement and execute this “Stop Work” Policy
- Promote and communicate this “Stop Work” Policy through toll box, management meetings
- Encourage personnel both employees and contractors to “Stop Work” if they feel uncomfortable with the work they are performing or about to perform
- Ensure that the working environment is harmonious enough to encourage the “Stop Work” Policy should it be deemed necessary
- Approach issues relating to “Stop Work” in a friendly, courteous and a respectful manner
- Ensure all personnel both employees and contractors engage in “Stop Work” in good faith



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